



# Alpha Epsilon Delta

## CONSTITUTION AND BY-LAWS

### ARTICLE I -- Name, Object, Motto, Insignia

#### Section 1.

This organization shall be called Alpha Epsilon Delta. It shall function as a Health Preprofessional Honor Society.

#### Section 2.

The object of this society shall be:

- (1) To encourage excellence in scholarship
- (2) To stimulate an appreciation of the importance of health preprofessional education.
- (3) To promote cooperation and contact between professional and preprofessional students and educators.
- (4) To bind together students with similar interests.
- (5) To use its knowledge for the benefit of health organizations, charities, and the community.

#### Section 3.

The motto is incorporated in the name: Alpha Epsilon Delta--Truth I Pursue.

#### Section 4.

The insignia of this society shall consist of:

- (1) A hexagonal key or pin, on the face of which shall be inscribed A E D in longitudinal column. The shape, reminiscent of the benzene ring, indicates the marked leaning of this order toward the study of organic chemistry.
- (2) A coat-of-arms consisting of the—
  - **Crest:** An open book debruised by a death's head above a wreath of the colors.
  - **Arms:** A silver shield bearing a black caduceus below a red Greek cross. The shield is surmounted by an esquire's helmet and draped with a mantling of scroll work.
  - **Motto:** Alpha Epsilon Delta in upper and lower case Greek letters.
- (3) A seal consisting of an outlined benzene ring surrounded by a paneled border, containing the words: "Alpha Epsilon Delta Founded 1926".
- (4) A cloth patch bearing the coat-of-arms of this Society.

#### Section 5.

The colors shall be red and violet.



## **Section 6.**

The flower shall be the red rose.

## **ARTICLE II -- Membership**

### **Section 1.**

This society shall consist of four categories of membership.

- (1) Student members shall be those students currently enrolled in a health preprofessional curriculum and who meet the membership requirements of Article II, Section 2. A student becomes an alumnus member upon graduation.
- (2) Active alumnus members are AED alumni who continue to be involved in the activities of the Society, particularly of a local chapter.
- (3) Honorary members are those educational and/or professional practitioners whom the chapter wishes to honor with AED membership for their services and contribution to AED and health preprofessional education.
- (4) The title of emeritus may be awarded to Chapter Advisors, Regional Directors, and National Officers upon retirement from their respective office(s) provided their period of active service to Alpha Epsilon Delta is 20 years or more. Emeritus members have full membership benefits including AED publications upon request.

### **Section 2.**

The requirements for student membership shall be:

- (1) The student shall be engaged in courses leading to the study of their chosen health profession.<sup>1</sup> The student shall have completed at least three semesters or five quarters of health preprofessional studies work with a overall cumulative grade average of at least 3.20 on a 4.0 scale (A = 4.00) and also with a cumulative average of 3.20 in the sciences – biology, chemistry, physics, and mathematics.
- (2) Any student with a overall science (BCPM) and overall cumulative grade point average of 3.20 on a 4.0 scale (A = 4.00) for at least two semesters or three quarters transferring from one school to one with an active chapter will be eligible for membership after the completion of one semester or two quarters at the new school. The grade point averages used to determine scholastic eligibility at the new school will be determined by averaging all grades from both old and new schools.
- (3) Members shall be selected without any discrimination on the basis of race, sex, religion, creed or national origin.

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<sup>1</sup> Chosen health professions include careers in medicine (allopathic and osteopathic), dentistry, optometry, podiatry, veterinary medicine and other health care professions requiring post baccalaureate study leading to an advanced degree.



### **Section 3.**

The Membership Record Form and national membership fee for each initiate must be remitted to and acknowledged by the National Office.

### **Section 4.**

The National Office shall issue membership cards and certificates at the time of registration.

### **Section 5.**

Any member of one chapter may become affiliated with another chapter.

## **ARTICLE III -- National Administration**

### **Section 1.**

The units of Alpha Epsilon Delta shall be the National Officers, Regional Directors and the local chapters.

### **Section 2.**

The government of the Society shall be vested in the National Convention and in the National Officers. The National Officers shall be the ruling body during the period between conventions. The National Officers, acting as the Board of Directors, may hold meetings as necessary upon the call of the National President.

### **Section 3.**

The National Officers shall consist of 8 officers.

- (1) Alumni and honorary members are eligible for election to this body.
- (2) The terms of the President, Vice President, Secretary, Councilor, and Member-at-Large shall be for two years or until the duly elected successors take office. Elections shall be held at the National Convention.
- (3) The National Treasurer shall be a member of the Board of Directors. The National Treasurer shall be appointed by the Board of Directors and serve at the discretion of the Board.
- (4) The Director of Communications shall be a member of the Board of Directors. The Scalpel Editor shall be appointed by the Board of Directors and serve at the discretion of the Board.
- (5) The Immediate Past-President shall be a member of the Board of Directors and shall serve until a successor to the current National President is selected.

### **Section 4.**

Regional Directors shall consist of one in each region. The terms of office shall be two years or until the duly elected successor shall take office. Elections shall be held at the National Convention.



**Section 5.**

The charter shall read as follows:

*ALPHA EPSILON DELTA  
THE PREMEDICAL HONOR SOCIETY*

*We, the NATIONAL OFFICERS governing the Society by reason of our belief  
in the worth and merit of : \_\_\_\_\_ do hereby incorporate and establish them into a Chapter under the name and title  
of \_\_\_\_\_*

*We hereby commit to this Chapter, the honor, integrity, and ideals of this Society.  
Given under our hand and seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, the \_\_\_\_\_ year of the Society.*

\_\_\_\_\_  
*National President*

\_\_\_\_\_  
*National Secretary*

\_\_\_\_\_  
*National Vice-President*

\_\_\_\_\_  
*National Treasurer*

*(Ribbon and Seal)*

\_\_\_\_\_  
*National Councilor*

**Section 6.**

A National Officer may be removed from office by a three-fifths majority vote of the National Officers.

**Section 7.**

In case of a vacancy of a National Office due to removal, resignation, death or any other cause, the National Officers shall appoint a member to fill the vacancy.

**Section 8.**

Upon dissolution of the Society for any reason whatsoever and the discharge of its debts and the settlement of its affairs, any funds and property of the Society thereafter shall be conveyed to a not-for-profit organization, for use in the advancement of medical education in the area covered by this Society.

**ARTICLE IV -- National Officers**

**Section 1.**

The National Officers shall consist of the following:

- National President
- National Vice-President
- National Secretary
- National Treasurer
- National Councilor
- Immediate Past President
- Director of Communications
- Member-at-Large



## **ARTICLE V -- Duties of National Officers**

### **Section 1.**

The National Officers shall exercise general supervision of all chapters.

### **Section 2.**

The National President shall preside at all National Conventions, sign all deeds, bonds, and other legal instruments for the Society. The President shall sign all membership certificates and charters. The President shall keep well informed of the activities of the various chapters, and be the chief director of all expansion.

### **Section 3.**

The National Vice-President shall assume the duties of the National President in the absence of the latter. The National Vice-President shall assist the National President in making official visits to the chapters and aid in the expansion of the Society. The National Vice-President shall oversee the development of programs and assist in securing funding for National Conventions.

### **Section 4.**

The National Secretary shall keep an accurate record of each convention. The National Secretary shall sign all membership certificates and membership cards, and shall keep a record of all memberships. The National Secretary shall keep all records of the Society. The National Secretary shall keep the history of the Society. The National Secretary shall place Minutes of all Board Meetings on file in the National Office.

### **Section 5.**

The National Treasurer shall be responsible for all funds of the Society. The Treasurer shall be under bond of sufficient amount to insure the funds of the Society, as determined by the National Officers. The records of the National Treasurer shall undergo an annual audit or compilation by a certified public accountant.

### **Section 6.**

The National Councilor shall act as an advisor to the Society and assist in the expansion of the Society.

### **Section 7.**

The Immediate Past-President shall assist and advise the President. The Past-President shall keep well informed of the activities of the various chapters, and assist the President with expansion and growth of the Society.

### **Section 8.**

The Director of Communications shall be responsible for preparation and publication of the Society's journal, "The Scalpel".

### **Section 9.**

The Member-at-Large shall assist all officers in the discharge of their duties as needed, coordinate activities of the Regional Directors, and assist chapters as needed and appropriate.



## **ARTICLE VI -- Convention**

### **Section 1.**

A National Convention shall be held at least biennially.

### **Section 2.**

The National Officers shall determine the time and location of the convention.

### **Section 3.**

Each chapter shall be represented at the convention by one official delegate to be elected by the chapter. A delegate may be any active, active alumnus, or honorary member officially registered in the National Society. In the absence of the Chapter delegate, the Chapter advisor may vote at the convention.

### **Section 4.**

Actions taken at convention are subject to approval by the National Officers in the event that the change is in violation of ACHS requirements or the Society's Articles of Incorporation.

### **Section 5.**

Two or more National Officers and one-half of the chapter delegates present at the convention shall constitute a quorum for conduction of business.

## **ARTICLE VII -- Chapter Organization and Government**

### **Section 1.**

A health preprofessional group of high scholastic standing in a four-year degree-granting college or university accredited by an appropriate regional accrediting agency may request permission to establish an AED chapter. This request must be accompanied by letters of recommendation from the prospective chapter advisor and the college/university administrator who oversees student organizations.

Upon approval of the request the group shall receive permission to submit a formal petition according to guidelines provided by the National Office. Three (3) National Officers and three (3) Regional Directors must approve the petition. If a petitioning group does not receive the necessary approval, they may request reconsideration.

### **Section 2.**

The members of the petitioning chapter shall pay the regular fees for student and honorary members, and a charter fee. The National Treasury shall pay the expenses of the officers assigned to install the chapter.



### **Section 3.**

The National President shall determine procedure of installation.

### **Section 4.**

Each chapter shall be governed by a Constitution and a set of By-laws, which will abide by the Constitution of the Society and contain no laws in contravention of the By-laws of the National Society.

### **Section 5.**

The officers of the chapter shall be President, Vice-President, Secretary, Treasurer, Historian, Reporter and Chapter Advisor. These officers must be registered national AED members. They shall be selected during the second semester or after the middle of the winter term at some specific time established by each chapter. The chapter advisor's term of office will be consistent with the policies of the university where the chapter is located and the term of the other officers shall be for one year. The chapter may elect additional officers.

### **Section 6.**

A charter may be revoked by a two-thirds majority vote of the National Officers. Chapters that do not discharge responsibilities as defined by the Constitution and By-laws of the Society may be placed on probation. Upon resolution of the problems probation will be rescinded. The National Officers may declare inactive any chapter that has held no election, initiation of new members, nor reported such initiations to the National Office for a period of three years.

### **Section 7.**

Each chapter shall submit an annual report that shall include a statement of finances and the exact number of persons initiated. The report shall be signed by the Chapter Advisor and submitted to the National Office. The annual report must be submitted no later than February 1.

Prior to each convention, a comprehensive report shall be submitted to the National Office in a format provided by the National Office.

### **Section 8.**

Upon dissolution of any chapter for any reason whatsoever, after the discharge of its debts and settlement of its affairs, all assets and property of the chapter shall be conveyed to the Society for use in the promotion of the objectives of the Society.

## **ARTICLE VIII -- Amendments**

### **Section 1.**

Any National Officer or chapter may propose an amendment. The proposed amendment must be submitted in writing to the National Office at least 60 days prior to convention. The proposed amendment will be circulated to chapters 30 days before convention. To become part of the Constitution the amendment must pass by a three-fourths majority vote at a convention and be ratified by a simple majority of the National Board.



## ***BYLAWS***

### **ARTICLE I -- Fees**

#### **Section 1.**

A life-time National Membership fee shall be assessed of all new members. The amount of the membership fee shall be set by the National Officers.

#### **Section 2.**

Each chapter shall pay a life-time National Membership fee for honorary members. The national membership fee for honorary members shall be set by the National Officers.

#### **Section 3.**

A New Chapter Establishment Fee shall be assessed all petitioning groups. The amount shall be set by the National Officers.

#### **Section 4.**

A re-establishment fee shall be assessed chapters that have been inactive for a long period of time and/or do not have a copy of their original charter. The amount shall be set by the National Officers.

### **ARTICLE II -- Publications**

#### **Section 1.**

The official publications of the Society shall be THE SCALPEL, an educational journal for the members and The AED Newsletter. At least two issues of each shall be published each year.

### **ARTICLE III -- Election and Initiation**

#### **Section 1.**

Upon election to membership, each member-elect should be sent a letter by the Secretary of the chapter. This letter should contain information on the following points:

1. Notification of election to membership in Alpha Epsilon Delta
2. Objectives of the Society
3. Membership Record Form and instructions for completing the Membership Record Form
4. Fees
5. Date and time of initiation
6. Address of chapter President, Secretary, and Chapter Advisor in case the member-elect





wishes further information concerning the Society

**Section 2.**

Initiation Ceremony. At the time and place specified for the initiation, the candidates shall be assembled and initiated into Alpha Epsilon Delta as prescribed in The Ritual, which shall be up to the discretion of the individual chapter to implement.

**ARTICLE IV -- Chapter Meetings**

**Section 1.**

Chapter meetings shall be held not less than once a month.

**ARTICLE V -- Amendments**

**Section 1.**

Any National Officer or chapter may propose an amendment. The proposed amendment must be submitted in writing to the National Office at least 60 days prior to convention. The proposed amendment will be circulated to chapters 30 days before convention. To become part of the By-laws the amendment must pass by a three-fourths majority vote at a convention and be ratified by a simple majority of the National Board.



## NATIONAL CONVENTIONS

1930	Alabama Alpha, University of Alabama, Tuscaloosa, AL
1932	Alabama Beta, Samford University, Birmingham, AL
1934	Florida Alpha, University of Florida, Gainesville, FL
1936	Texas Beta, Baylor University, Waco, TX
1938	North Carolina Beta, University of North Carolina-Chapel Hill, NC
1940	Oklahoma Alpha, University of Oklahoma, Norman, OK
1942	West Virginia Alpha, West Virginia University, Morgantown, WV
1948	Colorado Alpha, University of Colorado, Boulder, CO
1951	Alabama Alpha, University of Alabama, Tuscaloosa, AL (25th Anniversary)
1954	Indiana Alpha, Indiana University, Bloomington, IN
1956	Mississippi Alpha, Millsaps College, Jackson, MS
1958	Arkansas Alpha, University of Arkansas, Fayetteville, AR
1960	Kentucky Alpha, University of Louisville, Louisville, KY
1962	Ohio Beta, University of Toledo, Toledo, OH
1964	Divided Sessions – North Carolina Beta, Texas Beta, Kentucky Beta, Pennsylvania Alpha and Nevada Alpha
1966	Georgia Beta, Emory University, Atlanta, GA
1968	Divided Sessions – Louisiana Delta, Alabama Beta, Utah Beta, Ohio Alpha and Pennsylvania Beta
1970	Colorado Beta, University of Denver, Denver, CO
1972	Divided Sessions – Arizona Beta, Virginia Gamma, Indiana Alpha and Beta
1974	Divided Sessions – Louisiana Delta and Beta, Pennsylvania Gamma and Nevada Alpha
1976	Alabama Alpha, University of Alabama, Tuscaloosa, AL (50th Anniversary)
1978	Divided Sessions – South Carolina Alpha, Texas Gamma, Rhode Island Alpha and Ohio Theta
1980	Kentucky Beta, University of Kentucky, Lexington, KY
1982	Divided Sessions – Louisiana Delta and Eta, Pennsylvania Zeta, Indiana Gamma and Utah Beta
1984	Alabama Delta, University of Alabama in Birmingham, AL
1986	Divided Sessions – Texas Zeta, North Carolina Beta and Ohio Alpha
1988	Tennessee Delta, Memphis State University, Memphis, TN
1990	Divided Sessions – Pennsylvania Delta, Georgia Alpha and Beta, Arizona Alpha and Beta
1992	Missouri Beta, Saint Louis University, St. Louis, MO
1994	Divided Sessions – Florida Delta, Tampa, FL and Texas Delta University of Houston, and Epsilon, Houston Baptist U
1996	Alabama Delta, University of Alabama, Birmingham
1998	Texas Zeta, Texas Christian University, Fort Worth
2000	Tennessee Delta, University of Memphis, Memphis, TN
2002	No sponsoring Chapter, Orlando, FL
2004	No sponsoring Chapter, Crystal City, VA (Washington, D.C.)
2006	Missouri Beta, Saint Louis University, St. Louis, MO
2008	Texas Nu, University of Texas at Dallas, Dallas, TX
2010	Florida Delta and Florida Eta, Tampa, FL
2012	Ohio Lambda, University of Cincinnati, Cincinnati, OH
2014	Tennessee Zeta, Vanderbilt University, Nashville, TN
2016	No Host Chapter, Houston, TX
2018	Virginia Gamma, University of Virginia, Charlottesville, VA

Copies of the Constitution may be obtained by writing to:

Alpha Epsilon Delta  
Texas Christian University  
P. O. Box 298810  
Fort Worth, TX 76129